

St. Mary Catholic School

Pre-Admissions

Thank you for considering St. Mary School for the education of your child. Please complete the form attached and return as soon as possible. This is not a guarantee of acceptance; it is the first step in the application/acceptance process.

Please read through and answer each question.

If your child has been baptized in a Catholic church, please send a copy of their baptism certificate along with all of the paperwork.

If your child is accepted, we will call you to begin the next steps and finalize enrollment. The first tuition payment and supply fee will be due at that time to reserve their spot.

The records release form along with all other forms must be completed and returned within one week of receiving this paperwork in order to be considered for acceptance. We will contact your child's current school for records as part of the process.

We do have several scholarship programs available for those who wish to apply-certain criteria is required in order to qualify-please ask the office for more information.

If you have any questions please do not hesitate to ask.

Thank you, Michelle Mead
School Principal

mmead@stmarygc.com 620-276-2241

St. Mary School NEW Student Admissions Application

1. Student Name _____ DOB _____ Grade _____
Male ____ Female ____ Child speaks: English or Spanish (please circle one or both).

Lives with: Both parents Mother Father Grandparents Other _____

Mom's name _____	Dad's name _____
Address _____	Address _____
Phone Number _____	Phone Number _____
Email _____	Email _____
Employer _____	Employer _____
Work Number _____	Work Number _____

Last School Attended _____ Does this child have an IEP? YES ____ NO ____

If yes, what services do they receive? Special Ed ____ Speech ____ Other _____

Does this child take daily medication? YES ____ NO ____ if yes what medication _____

List any medical problems or allergies (including food allergies) _____

Has your child been baptized in a Catholic Church: YES ____ NO ____

*****If this student is Catholic, please submit a copy of the baptism certificate with this form*****

Acceptance is not guaranteed until past school records have been received and the admission committee has reviewed this application. You will be notified with the final decision. If your child (ren) are accepted, the pre-enrollment fees will be due at that time to secure your spot.

Parent/Legal Guardian Signature _____

St. Mary Catholic School
Phone: 620-276-2241
Fax 620-276-7067
www.stmarysgc.com/school

St. Mary School is requesting the following Student Records:

Student name: _____ DOB _____

Current/Most Recent School _____ Grade _____

Student name: _____ DOB _____

Current/Most Recent School _____ Grade _____

Student name: _____ DOB _____

Current/Most Recent School _____ Grade _____

Please fax or email the following records to St. Mary School:

All Grades/class notes, Immunization/Health Records, Birth Certificate, Attendance Records and any other information (office referrals, ISS, OSS, etc.). WE MUST have all records for special services SPED, SPEECH, & ESOL.

Parent Permission to release records:

Signature _____
Parent/Guardian

Date

You can email the records- sprieto@stmarygc.com

Records are needed as soon as possible as part of our admissions process. Thank you